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Circular: 2025HOC0430MR

Date: 3 December 2025

To: **ALL MEMBERS**

CONFERENCE 2026
Warwick Conference Centre
The University of Warwick
Coventry
CV4 7SH
13, 14 & 15 May 2026

Dear Brother/Sister,

1. REPRESENTATION: CONFERENCE 2026

Each Brigade Committee as defined by rule will be entitled to elect delegates according to the Brigade's membership. Delegate entitlement shall be calculated at the rate of one delegate per **500** members or part thereof of each Brigade's membership return for the month of **June 2025**, with a minimum of **2 delegates** per Brigade. The names of the delegates are required to be submitted to Head Office **NOT LATER THAN 2.00PM 5 MARCH 2026**. Forms asking for names of delegates to Conference and accommodation details will be sent out at a later date.

2. TIMETABLE FOR CONFERENCE MATERIAL

(a) Resolution Proposals for Inclusion in the Preliminary Agenda

Resolution proposals for Conference may be submitted by Brigade and Sectional Committees to reach Head Office **NOT LATER THAN 2.00 PM 5 MARCH 2026**.

Resolution allocation – Conference Standing Order 7

London - 10 resolutions
Scotland - 9 resolutions
Northern Ireland - 4 resolutions

All other Brigade/National Sectional Committees shall be allowed to submit **three resolutions**

Each Resolution proposal should be on a separate form and returned electronically by either the Secretary or Chair of the Brigade/Sectional Committee, together with the name of the Brigade/Section submitting the Resolution proposals; the Standing Orders of Conference state that Resolution proposals should deal with one subject only. The required form(s) will be sent in a separate circular at the relevant time.

Standing Order 4 allows resolutions which have been rejected to be amended in a timely manner, for reconsideration by the Standing Order Committee. The Standing Orders Committee will be meeting on **9, 10, 11 & 12 March 2026** to facilitate this and brigade officials are asked to make themselves available at this time to resubmit their resolution, if required.

(b) Alterations to the Standing Orders of Conference

Any proposed alterations to the Standing Orders of Conference must be submitted to Head Office **NOT LATER THAN 2.00 PM 5 MARCH 2026**. The required form will be sent in a separate circular.

3. Proposed Amendments to Resolution Proposals

Committees proposing amendments to Resolution proposals in the Preliminary Agenda must be submitted **NOT LATER THAN 2.00 PM 10 APRIL 2026**.

NOTE:

A Circular calling for Resolutions, Proposed alterations to the Standing Orders of Conference and the provision of Delegates names for Conference 2026 will be issued before **7 JANUARY 2026**.

4. PROPOSED AMENDMENTS TO EXECUTIVE COUNCIL POLICY STATEMENTS

Committees proposing amendments to Executive Council Policy Statements must be submitted **NOT LATER THAN 2.00PM 10 APRIL 2026**. The required form will be sent in a separate circular at the relevant time.

5. FINAL AGENDA

The Final Agenda, together with all other relevant documents will then be issued before Conference by the Standing Orders Committee in accordance with Rule, by **24 APRIL 2026**.

6. VOTING AT CONFERENCE

Voting at Conference will be in accordance with the Conference Standing Orders. Voting figures will be based on FBU Membership records as of 31 December each year.

7. NOTE TO BRIGADE/SECTIONAL COMMITTEES

Brigade/Sectional Committees should arrange their meetings to consider all Conference business in accordance with the above timetable.

8. IMPORTANT

Delegates must understand that they are expected to arrange for their service leave entitlement in order to attend Conference, this should be planned for well in advance of Conference.

Yours in solidarity,

A handwritten signature in black ink, appearing to read 'Mark Rowe', with a stylized flourish at the end.

Mark Rowe
National Officer